

EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices,
High Street, Epping **Date:** Wednesday, 18th November,
2009

Room: Council Chamber **Time:** 7.30 pm

Democratic Services Officer: Mark Jenkins (tel: 01992 564607)
Email: mjenkins@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors Mrs P Smith (Chairman), Mrs A Grigg, Mrs A Haigh, R Morgan and
Mrs J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor G McEwen
Epping and Theydon Bois:	Councillor Mrs J Whitehouse
Buckhurst Hill and Loughton South:	Councillor V Metcalfe
Chigwell and Loughton Broadway:	Councillor J Knapman
Waltham Abbey:	Councillor Mrs E Webster

**PLEASE NOTE THE START DATE OF THE MEETING
COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00
P.M IN THE MEMBERS ROOM**

1. APOLOGIES FOR ABSENCE

2. MINUTES (Pages 5 - 12)

To confirm the minutes of the last meeting of the Committee held on 15 July 2009
(attached) and matters arising.

3. "ONE EPPING FOREST" PRESENTATION

To receive a presentation by John Houston, Local Strategic Partnership Manager, on

the work of the Local Strategic Partnership.

4. CORRECT TELEPHONE NUMBER FOR WASTE RELATED CALLS

To advise that the Epping Forest District Council telephone number for enquiries regarding waste collection etc is 01992 56 4608. Some residents had been advised of incorrect numbers which had directed them to the IT department of the District Council.

5. ISSUES RAISED BY LOCAL COUNCILS (Pages 13 - 16)

To discuss the following matters raised by Local Councils:

- **Planning Enforcement Cases** – Local Councils have requested statistics on the number of planning enforcement cases dealt with and resulting compliance levels.

A schedule of statistics is attached.

- **Complaints against Parish Councillors** – At the last meeting of the Liaison Committee it was suggested in relation to complaints made by town/parish councillors about other members that joint working between the Standards Committee and the Epping Forest Association of Local Councils might lead to resolution of these problems as an alternative to the formal complaints procedure. This matter was raised at the meeting of the Epping Forest Association of Local Councils and it was generally felt that it was unnecessary to add another tier to the complaints procedure.
- **Functionality of the Iplan system** – Director of Planning and Economic Development to report on a meeting held on 12 November between officers and local councils representative, with further request that hard copies of prospective planning applications and associated plans are dispatched by the District Council.

- **Recycling** – Local councils request that confirmation is given that every single household has a recyclable bin, an update on the current position regarding waste collection services for village halls and a review of free collection from village halls.

A response from District Council officers is attached.

- **Local Highways Panel** – Local councils request that the Local Highways Panel examine liaison between the District Council and the Highways Department of Essex County Council regarding highways damage.

A response from District Council officers is attached.

6. ANY OTHER BUSINESS

7. DATES OF FUTURE MEETINGS

The next meeting of the Committee scheduled is Wednesday 17 March 2010.